

LIGHTING/INFORMING ABOUT THE PROCESS OF PERSONAL DATA

Prof.Dr.Birol Balaban Website requests your explicit consent to the following matters, except for the processing and transfer of your personal data in detail in the Text of **Disclosure/Information** about the Processing of Personal Data, except for the performance of the contract, its explicit stipulation in the law, its obligation to fulfill our legal obligation, and the protection of public health, the execution of preventive medicine, medical diagnosis, treatment and care services, the planning and management of health services and financing;

Purposes of Collection, Processing and Processing of Personal Data

In order to provide me with a high standard of service, I was informed by reading the Text of **Disclosure/Information** about the Processing of Personal Data that you obtained my personal data verbally, in writing, visually, or electronically through the Call Center, internet, mobile applications, physical spaces and similar channels depending on the nature of the service provided. In this context, my main general and special quality personal data obtained, especially my personal health data obtained for this purpose, which are necessary for the execution of all medical diagnosis, examination, treatment and care services, are listed below;

- My name and surname,
- Communication data such as telephone and e-mail address,
- My responses and comments shared with the aim of evaluating our services,
- My browsing information, IP address, browser information and self-consensual medical documents, surveys, form information and location data obtained during the use of your website and mobile application.

I have been informed that the personal data mentioned above can be processed with m and specially qualified personal data:

- Protection of public health, preventive medicine, medical diagnosis, treatment and care services,
- Sharing the requested information with the Ministry of Health and other public institutions and organizations in accordance with the relevant legislation,
- Fulfillment of legal and regulatory requirements,
- Financing of your health services by patient services, financial affairs, marketing departments, meeting your audit, diagnosis and treatment expenses, sharing the information requested with private insurance companies within the scope of the inquiry of the claim,
- To inform you about your appointment through our Call Center and Digital Channels,
- Confirmation of your identity by Patient Services, Health Professionals and Call Center departments,
- Analyzing quality, patient experience, information systems departments for the purpose of improving health services,
- Monitoring and preventing abuse and unauthorized transactions by the Audit and Information Systems departments,
- Fulfillment of risk management and quality improvement activities by Quality, Patient Experience, Information Systems departments,
- To be answered all kinds of questions and complaints about our health services by the Departments of Practice Management, Patient Experience, Patient Rights, Call Center,
- To take all necessary technical and administrative measures within the scope of data security of the office systems and applications by the Departments of Practice Management, Information Systems,

- Marketing, Media and Communication, Participation in campaigns and campaign information by call center departments, designing and transmitting special content, concrete and abstract benefits on Web and mobile channels,
- Measurement, increase and investigation of patient satisfaction by The Departments of Practice Management, Patient Rights, Patient Experience.

The above mentioned "Personal and Special Quality Data" prof.dr. I have been informed in detail that Birol Balaban and its external service providers can be maintained in physical and electronic archives in accordance with the provisions of a great deal of diligence and legislation.

Transfer of Personal Data

My personal data are within the framework of the Basic Law on Health Services No. 3359, the Decree No. 663 on the Organization and Duties of the Ministry of Health and its Affiliates, the Law no. 6698 on the Protection of Personal Data, the Regulation on the Processing of Personal Health Data and the Protection of Privacy, and the regulations of the Ministry of Health and other legislation, and for the purposes described above;

- Ministry of Health, subunits of the ministry and family medicine centers,
- Social Security Agency,
- General Directorate of Security and other law enforcement agencies,
- Judicial authorities,
- The health institution to which the patient is referred or to whom the patient is referred,
- Your legal representatives, who you have authorized,
- Third parties we consult, including lawyers, tax consultants and auditors,
- Regulatory and supervisory agencies and government authorities,
- Your employer with my employer,
- Suppliers, support service providers, archival service providers and business partners with which you benefit from or cooperate with their services as a company (I know I can get information by contacting our hospital in writing for more detailed information) may be shared.

Method and Legal Reason for Collecting Personal Data

I have been informed that my personal data is collected and processed in order to conduct all kinds of oral, written, visual or electronic activities, including the above-mentioned objectives and activity, within the legal framework and to fully and accordingly perform prof.Dr.Birol Balaban's contractual and legal obligations.

These individuals are the legal reason for the collection of my data;

- Personal Data Protection Law No. 6698,
- Basic Law on Health Services No. 3359,
- Decree No. 663 on the Organization and Duties of the Ministry of Health and its Affiliates,
- Private Hospitals Regulations,
- Regulation on the Process of Personal Health Data and Protection of Privacy,
- They are the provisions of the Ministry of Health regulations and other legislation.

In addition, as stated in paragraph 3 of article 6 of the Law, I know that personal data related to health and sexual life can only be processed without seeking my clear consent by persons or authorized institutions and organizations that are under the obligation to keep secrets for the purpose of

protecting public health, preventive medicine, medical diagnosis, treatment and care services, planning and management of health services and financing.

Your Rights to the Protection of Personal Data

In accordance with the law and related legislation;

- To find out if personal data has been processed,
- Request information about personal data if it has been processed,
- Access and request personal health data,
- To learn the purpose of processing personal data and whether they are used in accordance with their purpose,
- To know the third parties to which personal data are transferred at home or abroad,
- Request correction of personal data if incomplete or incorrectly processed,
- Request the deletion or destruction of personal data,
- Request that transactions related to the correction and/or deletion or destruction of personal data are reported to third parties to which the personal data is transferred if the personal data is incomplete or incorrectly processed,
- Objecting to the emergence of a result against the person himself by analyzing the processed data exclusively through automated systems,
- I have been informed that I have the right to request compensation if I suffer losses due to unlawful processing of my personal data.

By filling out my requests under www.biolbalaban.com the "Application Form in accordance with the Law on the Protection of Personal Data" on the web address "No.

- Prof.Dr. Ahmet Taner Barracks Mah. Alacaatlı Cad. Anchor Business Center No:18 /B Blok D:6 06810 Çayyolu Çankaya-ANKARA address,
- I can send it through a notary,
- bilgi@biolbalaban.com

I know that I can forward it to your address with secure electronic or mobile signature, through my registered e-mail address or my electronic e-mail address registered on your system.

I have read and understood the Text of **Disclosure/** Information about the Processing of Personal Data prepared by Prod.Dr.Biol Balaban,

I have been informed about the purposes of processing my personal data in detail in the Text of Disclosure/ Information about the Processing of Personal Data, the institution, organization, company and health professionals to which it is transferred, the methods and legal reasons for the collection, my rights to the protection of my personal data, data security and my right to apply, The performance of my Personal and Private Quality data;

I ACCEPT WITH OPEN CONSENT.

* In accordance with the Patient Rights Regulations, 1 image of the form will be given to you. Let me know when the form has not been given to you.

Consent

In your own handwriting, write "I understand what I'm reading":

Patient First Name Surname: **Signature:**..... **Date:**/..... **Time:**.....

Patient Relative First Name Last Name : **Signature:**..... **Date:**/..... **Time:**.....

Degree of Closeness:

Patient Relative First Name Last Name : **Signature:**..... **Date:**/..... **Time:**.....

Degree of Closeness:

Reason for Receiving Care Near The Patient:

- The patient has not received a day from the age of 19 (signatures are obtained from both parents - mother and father). However, if the divorced family is signed, the signature is taken from the parent who has custody)
- Not without the power of appeal /not ability to decide (Signatures are obtained from his guardian or legal representative)
- Unconscious

INTERPRETER (If the patient has a Language /Communication Problem)

In my opinion, the information I translated was understood by the patient/patient relative.

Translated by First Name Surname:..... **Signature:** **Date:**/..... **Time:**.....